



Laurier

Centre de développement des compétences
Competency Development Centre



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

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April 30, 2020

Subject: Pick-up of student belongings

Dear CDC Pont Viau Student,

As you know, Vocational Training Centers will remain closed to students for the remainder of the school year, **but students will still be able to move forward in their learning using on-line /distance learning with their assigned teachers as of May 4.** We have also received the news that as of May 19, Vocational Training students will also be able to work on technical competencies, where possible, and where indicated by the teachers. If this applies to a particular student, the information on the date and modalities will be communicated to the students directly by the teachers- **do not present yourself at the center on May 19.**

In order to facilitate the continued learning of our students, we have made arrangements for all students to pick up the contents of their lockers, and items left in classrooms on May 4, 5 or 6th. We hope to have to do this exercise only once, so please make every effort to come on time during one of these dates.

The following rules will apply:

- **Only one student will be permitted access to the center at a time** to recuperate his/her belongings from the locker area.
- Access will be by **appointment ONLY**. You must **register your appointment** on the link provided.

Instructions:

1. Go to the SWLSB scheduling website at <https://swlsb.parentinterview.com/>
2. Enter your SWLSB Student Number and click "Sign In"
3. Fill in your name and click "Continue to Make Appointments"
4. Click on the name of your center- CDC Pont Viau
5. Click on "Available" for the date and time you would like to collect your belongings
6. Note your selected date and time.

- **Entrance to the school will be via the main parking lot door and exit will be via the door next to the locker/stairwell area onto Rue Lahaie.**



- Strict hygiene measures and public health directives must be followed at all times:
 - o Everyone entering the building must use the available hand sanitizer.
 - o Respect physical distancing by staying **2 meters** away from others.
 - o No group gatherings are allowed (even small groups).
 - o Anyone with flu-like symptoms must stay home.
 - o There will be no wandering in the school.
 - o There will be no access to the washrooms or water fountains.
 - o Anyone without an appointment will not be permitted in the center.
 - o Students should **bring their own bags** to collect all the belongings from their lockers. This is NOT the time to decide on what to keep and what to discard. Everything is to be brought home and sorted there.
 - o If there were personal items belonging to students in the classrooms, they have been packaged in a bag, labeled with the students' name.
 - o These labeled bags will be placed on a table near the Rue Lahaie exit and students can pick these up on the way out.
 - o Students are permitted to pick up only their belongings- and not the belongings of friends or others.

Rest assured that support staff will be on hand to educate, reinforce and model the necessary hygiene and safety measures to our students.

This procedure will be done efficiently and with respect to all safety and hygiene measure to ensure the personal safety of all concerned. Please make sure that you arrive on time for the appointment, respect physical distancing and do not engage in parking lot group conversations,

We are all in this together!

On behalf of the CDC Pont Viau Team



Heather Halman
Center Director