



WORKPLACE FRANCIZATION AND LITERACY PROGRAM

BECAUSE FRENCH IS AN ESSENTIAL TOOL

QUALIFICATION, the *Service aux entreprises* of the Sir Wilfrid Laurier School Board, offers a Workplace Francization and Literacy Program in partnership with Emploi-Québec Laval.

Levels of French courses offered:

Francization	Literacy
Alpha-francization, step 1	Step 1
Alpha-francization, step 2	Step 2
Beginner	Step 3
Intermediate 1	Step 4
Intermediate 2	
Advanced	

Classes of 2 to 3 hours are given one or twice a week. Each level is 80 hours.

Procedure

We will assess the level of proficiency of your employees in French and determine which course is needed.

Then, we will submit the request to Emploi-Québec.

Once the offer has been approved, we will begin the courses in accordance with the schedule agreed upon with you.



TAKE ACTION!

According to Statistics Canada, a 1% increase in literacy levels would raise productivity by 2.5%

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Eligibility

All employees who participate in the program must be Canadian citizens or permanent residents.

Francization is intended for individuals whose mother tongue is not French, whereas Literacy courses are designed for French-speaking workers who do not have a level of proficiency in French equivalent to Secondary V.

Employees must be paid for the time spent in courses.

Your enterprise must be domiciled in Laval, as published in the *Registraire des entreprises du Québec*.

Subsidies

Emploi-Québec will subsidize pre-approved francization and literacy courses according to these conditions:

	Francization	Literacy
Payroll lower than 250 K\$	100%	100%
Payroll higher than 250 K\$	85%	100%

The subsidy will cover 85% or 100% of the remuneration of participating employees, up to a maximum of \$20/hr.

Improve your business communications, facilitate team work and increase your employees' productivity through the Francization and Literacy Program offered by



CALL US NOW!

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